**THE BARIEX STUDY DATA PROCESSING ACTIVITY**

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| **Information you need to know:** |
| The Leicester Diabetes Centre is part of the University Hospitals Of Leicester NHS Trust and University of Leicester. Further information on the University of Leicester can be found here: <https://le.ac.uk/>. The University of Leicester is the Data Controller for your information. You can find more information about how we use your information at the Leicester Diabetes Centre here:  <https://www.leicesterdiabetescentre.org.uk/privacy-policy>  The Data Protection Officer is: Parmjit Singh Gill, Data Protection Officer, University Of Leicester, and University Road, Leicester, LE1 7RH. Email: [dpo@leicester.ac.uk](mailto:dpo@leicester.ac.uk). This privacy notice explains how we use your personal information and your rights regarding that information. |
| **What information are we collecting?** |
| *This information will include:*   * *Name and initials* * *Date of birth* * *NHS number* * *Contact details* * *Unique study code* * *Medical history* * *Clinical data obtained during the study (blood/urine analysis, ECG, physical examination, blood pressure and heart rate, anthropometric measurements, questionnaires and diaries).* |
| **Why are we collecting your data?** |
| *We will collect your personal data:*   * *For research, auditing and monitoring purposes* * *To check your eligibility for the study* * *To contact you regarding study visits* |
| **How we will use this data?** |
| *Clinical data will be used to check whether you are eligible to take part in this study.*  *The blood samples collected from you will be tested for a number of biochemical and hormonal measures. The blood samples will be stored with only your unique study code, visit number and the time-point they were collected until the testing is completed.*  *Your contact details and some basic information about you will be stored on our Leicester Diabetes Centre Research Volunteer’s database and may be used to contact you in the future about our other research studies.*  *Identifiable information will not leave the NHS Organisation for the purpose of monitoring and auditing because any monitoring/auditing activity has to take place at the Trust.* |
| **What is the legal basis for processing the data?** |
| The University of Leicester legal basis upon which we will process your personal information for research activity is public task and this is set out in Article 6of the GDPR *“Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller”.*  *Please note the official authority to carry out research is expressed in the*[***University’s Charter***](https://le.ac.uk/about/who-we-are/governance/documents/charter)*in section 13 (b).*  *In some cases research activities may require processing of special category data. Depending on the research activity and the data which will be collected, the University may process it under Article 9 paragraph 2(a) which refers to consent as the legal basis or Article 9 paragraph 2 (j) which refers to archiving purposes in the public interest, scientific or historical research purposes or statistical purposes as the legal basis.* |
| **If we are sharing your data with others who are we sharing it with?** |
| We will share your personal data within University of Leicester and the University Hospitals of Leicester NHS Trust, this information will be accessed by the research team. However, research information is often coded (pseudonymised or anonymised) and this means all identifiers such as NHS number, name, data of birth etc., are removed from the records. In this case, for reporting purposes your personal data will be pseudonymised. This is normal practice and usually happens before we share the data or publish research outcomes. If you would like to have further details about how your personal data is shared please contact the research team of the project, trial or study in which you are a participant*.*Identifiable data will only be accessed by the relevant approved members of the research team. Any data dissemination will use non-identifiable data. |
| **How long we will process your data for?** |
| We will keep all information about you safe and secure. Once we have finished the study, all the identifiable data (such as name and initials, date of birth, NHS number) will be kept at the University Hospitals of Leicester NHS Trust so we can check the results if required.  Personal data we hold about you will then be anonymised to complete the aims of the research or project. All study documents and data will be kept for 5 years or the minimum determined by the regulatory authorities. Archived files will be kept in a secure location and in line with University of Leicester Standard Operational Procedures (SOP's). |
| **What are your rights and how to enforce them?** |
| *As a research participant you have the following individual rights under Data Protection legislation:*   * *Right to be informed* * *Right of access* * *Right of rectification* * *Right to restrict processing* * *Right to object*   *However, please note that some of these rights may be restricted if the exercise of these may seriously impair research outcomes. It is also important to understand that these rights will only apply if the research project holds identifiable information about you. Where your information has been completely anonymised this information is no longer accessible and is therefore not classed as personal data for the purposes of the Data Protection Legislation. Therefore the rights specified above apply will no longer apply.* |
| **How to complain to the Information Commissioner’s Office?** |
| The Information Commissioner can be contacted on:  Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK95AF.  Tel: 0303 123 1113.  Email contact can be made by accessing [www.ico.org.uk](http://www.ico.org.uk) |